

Europass curriculum vitae

Personal information

Surname(s) / First name(s) **KOSIŃSKA SYLWIA**
 Address(es) ul. Aroniowa 18 m.9, PL 91-496 Lodz
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 Nationality(-ies) Polish
 Date of birth 09 June 1978
 Gender Female

Work experience

Dates	May 2008 – December 2013
Occupation or position held	Expert for Priority II “ <i>Development of Human Resources and Adaptation Potentials of Enterprises and Improving the Health Condition of Working Persons</i> ” of Operational Program Human Capital for 2007-2013 (structural funds)
Main activities and responsibilities	- evaluating applications submitted by beneficiaries (financial and merit side)
Name and address of employer	Polish Agency for Entrepreneurial Development
Type of business or sector	Polish national agency, public body
Dates	June 2003- December 2013
Occupation or position held	Official Trainer for European Social Fund (ESF) in Poland
Main activities and responsibilities	- conducting trainings on European Social Fund applications in Poland
Name and address of employer	Polish Agency for Entrepreneurial Development
Type of business or sector	Polish national agency, public body
Dates	since November 2007
Occupation or position held	External expert for National Program Foresight 2020 in Poland
Main activities and responsibilities	- participation in Delphi rounds
Name and address of employer	Ministry of Economics
Type of business or sector	Public body
Dates	since May 2006
Occupation or position held	Associate Researcher Coordinator of the international project “IMP ³ rove” in Poland (project under direct supervision of the European Commission, EUROPA NNOVA)
Main activities and responsibilities	- conducting research on innovation level (technology audit and innovation audit) of companies from the region of Lodz (from textile and food-processing sector) for two projects LORIS PLUS (6th FP) and LORIS TEX (structural funds): - contacting companies, preparing a questionnaire, conducting interviews - elaborating on results - organising workshops, seminars and conferences - writing commentaries, contribution to reports, working papers - preparing projects application for different programs (structural funds, 7FP, Norwegian Mechanism)

	<ul style="list-style-type: none"> - coordinating IMP³rove Innovation Management (6th FP, EUROPA INNOVA) project in Poland: - elaborating on self-assessment tool for companies to measure innovation management level - conducting training on innovation management - conducting interviews and feedback interviews with companies - financial management of the project
Name and address of employer	Academy of Management, The Entrepreneurship and Economic Development Research Institute, Lodz
Type of business or sector	research institute by the Academy of Management of Lodz (private university)

Dates	since September 2005
Occupation or position held	Owner of a consulting company
Main activities and responsibilities	<ul style="list-style-type: none"> - managing the company - contacts with clients - providing consulting services
Name and address of employer	Sylwia Kosinska, ul. Marczyńskich 37, PL-91-505 Lodz
Type of business or sector	Self-employment

Dates	since April 2005
Occupation or position held	Assistant, Head of Office
Main activities and responsibilities	<ul style="list-style-type: none"> - advisory tasks in budget and foreign affairs committees - writing speeches, preparing information dossiers - responsible for contacts with other EU institutions and non-governmental stakeholders in Brussels and Poland - monitoring policy field budget, entrepreneurship
Name and address of employer	Jacek SARYUSZ-WOLSKI, Member of the European Parliament (Vice-President of the European Parliament and Chairman of the Foreign Affairs Committee)
Type of business or sector	European institution

Dates	September 2004 - March 2005
Occupation or position held	Assistant
Main activities and responsibilities	<ul style="list-style-type: none"> - advisory tasks on Latin America issues - writing speeches, preparing information dossiers - responsible for contacts with other EU institutions and non-governmental stakeholders - monitoring policy field Latin America, certain issues related to internal market
Name and address of employer	Małgorzata HANDZLIK, MEP, European Parliament
Type of business or sector	European institution

Dates	July-August 2004
Occupation or position held	Junior specialist for structural funds
Main activities and responsibilities	- developing the strategy for the Foundation for acquiring structural funds
Name and address of employer	Natolin European Centre
Type of business or sector	Foundation

Dates	May 2003 - May 2004
Occupation or position held	Manager of the Consulting points for entrepreneurs PR specialist
Main activities and responsibilities	- conducting trainings on structural funds for companies, public sector, non-governmental

	organisations
	- consulting activities
	- writing and managing projects
Name and address of employer	Regional Chamber of Commerce Lodz
Type of business or sector	Chamber of commerce

Education and training

Dates	June-July, November 2008
Title of qualification awarded	Scholarship
Principal subjects/Occupational skills covered	- conducting PhD research - participating in meetings with business support institutions - working on projects' development
Name and type of organisation providing education and training	Small Business Research Centre at Kingston University, London, Great Britain

Dates	September 2003 – December 2008
Title of qualification awarded	Phd in Management, to be obtained
Principal subjects/Occupational skills covered	Innovation, management, economics, business ethics
Name and type of organisation providing education and training	University of Lodz, Poland

Dates	October 2002 – June 2003
Title of qualification awarded	Postgraduate European Studies
Principal subjects/Occupational skills covered	European Integration, International Law, Diplomacy, regionalism, Institutions and policies
Name and type of organisation providing education and training	European Institute in Lodz, University of Lodz, Poland

Dates	1997-2002
Title of qualification awarded	Master of Arts in International Relations
Principal subjects/Occupational skills covered	European Integration, International Law, Diplomacy, Regions of the world, Institutions and policies
Name and type of organisation providing education and training	University of Lodz, Poland

Dates	August 2001 – January 2002
Title of qualification awarded	Certificate
Principal subjects/Occupational skills covered	Organisation and management
Name and type of organisation providing education and training	University of Vaxjo, Sweden Erasmus exchange program

Personal skills and competences

Mother tongue(s)

Other language(s)

Self-assessment

Polish

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user
C1	Proficient user	C1	Proficient user	C1	Proficient user	C1	Proficient user	C1	Proficient user
B1	Independent user	B1	Independent user	B1	Independent user	B1	Independent user	A1	Basic user
A2	Basic user	B1	Independent user	A2	Basic user	A2	Basic user	A1	Basic user

English
Spanish
French
German

Social skills and competences	Experience with working with people of different nationality and background. Proven leadership skills and ability to motivate and engage others. Good communication skills oral and written proven by prepared and conducted presentations also in front of bigger audiences. Being a proactive, responsible and creative person with own-initiative.
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Organisational skills and competences	Ability to work in a demanding environment. Strong and effective self-organizational skills including planning, establishing priorities, settings goals, do multiple tasks, respect deadlines and pay attention to details. Ability to work under pressure independently or in a group, obtain insight and overview quickly and think ahead .High level of integrity. Many successfully accomplished projects, workshops, seminars and conferences.
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Computer skills and competences	Familiar with Microsoft Office and other office equipment
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Additional information	<p>Selected publications:</p> <ul style="list-style-type: none"> S. Kosińska, <i>How churches can use structural funds in Poland 2007-2013</i>, Wydawnictwo Wokół Nas, Kraków 2008, S. Kosińska, <i>Innovativeness level of textile sector in the region of Lodz. Innovation Management, SWSPiZ, Łódź 2007</i> S. Kosińska, A. Rogut, B. Piasecki, <i>Managing innovation. Unused potential</i> , [in:] A. Rogut (red.), <i>Potencjał polskich MSP w zakresie absorbowanie korzyści integracyjnych</i>, Wydawnictwo Uniwersytetu Łódzkiego, w druku S. Kosińska, <i>British-Russian relations 1991-2001</i>, [w:] A. Stępień (red.), <i>Idee we Współczesnej Rosji</i>, Wydawnictwo Uniwersytetu Łódzkiego, Łódź 2001 <p>Reports:</p> <ul style="list-style-type: none"> <i>Policy report for Clusters mapping in Poland</i>, for EUROPE INNOVA Program on clustering managed by Center for Strategy and Competitiveness in Stockholm, Oxford Research, 2007, http://www.clusterobservatory.eu/index.php?id=42&nid= <i>"Insights on Innovation Management in Europe. Tangible results from IMP³rove"</i>, IMP³rove Core Team, Düsseldorf, May 2008
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